



Date: February 2014

The Producer Responsibility Obligations (Packaging Waste) Regulations 2007

Dear Customer

As a professional manufacture of high quality envelopes and services, we are accredited to a number of management standards (as detailed below) all designed to further enhance our commitment to our customers, the environment and our continuous improvement culture.

- BS EN ISO 9001:2008 (Quality Standard)
- BS EN ISO 14001 (Environmental Standard)
- FSC
- PEFC
- PAS2020

Please refer to our company web site at <http://www.surrey-envelopes.com/certificates.php>, where should you wish you can view or download copies of our current accreditation certificates.

To avoid double recording of the same waste packaging, this is letter is to confirm that Surrey Envelopes Limited has discharged its obligations under the above mentioned regulations through the DHL Envirosolutions compliance scheme, and will continue to do so. For your records please find attached a coy of our current DHL Envirosolutions certificate compliance certificate.

Surrey Envelopes Limited has discharged its obligation as manufacture and seller of the high quality envelopes as part of our compliance with the waste Packaging Regulations, we have already recorded details of all waste packaging that has been sent to customers and therefore under the compliance scheme, I can confirm that you have no obligations for any of the waste packaging we have supplied you.

I hope that this information clarifies your obligations when purchasing products from Surrey Envelopes Limited.

Yours Sincerely

Neil Perry
Quality and Environmental Manager

